



Risk Assessments Procedure

All staff are responsible for Health and Safety within the setting.

All staff, as part of their induction, should be made aware of the schools policy and procedure with regards to Health & Safety.

All Health & Safety documentation e.g. policy/risk assessments can be viewed on the school Sharepoint Site.

Annual training will be given to staff with regards to the writing of Risk Assessments.

Risk assessments, both ongoing and for specific experiences, will be displayed within the setting to ensure that all adults in the setting are appropriately aware of risk management.

Risk assessments will be reviewed when there is the need due to a change in the environment, circumstances, transitions or logistics, and annually as a minimum.

Risk assessments for outings or visitors are written following guidelines available on the GJS Sharepoint and reviewed by FO before the experience takes place. Risk assessments from third parties are requested where possible and are used to inform, i.e. museum trip.

Health & Safety Coordinator and Responsible Person for Fire Safety - Matthew Hodge

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Health & Safety Advisor - Jason Waters

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Reviewed by: C B Shuttleworth, Nursery Manager
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